



Website: [www.icicipruamc.com](http://www.icicipruamc.com)  
 Email: [enquiry@icicipruamc.com](mailto:enquiry@icicipruamc.com)  
 Toll free numbers: 1800 222 999 (BSNL/MTNL)  
 1800 200 6666 (Other Service Providers)

## Unclaimed Request Form

<b>Sole/First Unitholder</b>	
<b>Second Unitholder</b>	
<b>Third Unitholder</b>	

I/We, the undersigned, hereby submit the requests to re-issue the dividend/redemption payment(s) for the below given details.

Redemption                       Dividend

Folio No.	Scheme Name	Transaction Date (DD/MM/YYYY)	Transaction Amount (₹)

Contact no. \_\_\_\_\_ Email id: \_\_\_\_\_

The payment(s) to be re-issued with:  Existing Bank details       New Bank details  
*(Please fill below table)*

Bank account details		Any one of the Document submitted <i>(Please tick)</i>
<b>Bank Name</b>		<input type="checkbox"/> Cancelled original cheque <input type="checkbox"/> Self-attested copy of bank account statement <input type="checkbox"/> Bank passbook with current entries not older than 3 months <input type="checkbox"/> Bank letter, on the letterhead of the bank duly signed by branch manager/ authorized personnel stating the complete bank account details
<b>Bank Account No.</b>		
<b>Bank Branch</b>		
<b>IFSC code</b>		
<b>MICR Code</b>		

**Communication Address:**

For KYC Complied Folios/Investors, address change needs to be completed with KYC Registration Agency (KRA)

No change in existing address       Updation of new address (Please fill below table)

New Address		Document to be submitted
Address(Line 1)		(i) Proof of new address. (ii) Proof of Identity: Only PAN card copy, if PAN is updated in the folio. <i>In case where PAN is not updated, copy of PAN card or the other POI as may be prescribed.</i>
Address(Line 2)		
City	Pincode:	
State		

*I/We hereby declare and confirm that the information provided in this form is true and correct. I/We further agree and confirm that in the event there is any discrepancy between the information provided in this form and the supporting documents, the AMC/ Mutual Fund shall be entitled to reject the form. The AMC/ Mutual Fund shall not be liable and/or responsible for any loss or damage that I/we may incur if the Form is rejected. I/We confirm that we have not encashed/claimed the aforesaid payments earlier, I/we agree to indemnify and repay ICICI Prudential Mutual Fund, the AMC and Registrar in case of any duplicate payment.*

I/We would request you to process the payments at the earliest.

Thanking you

Yours Sincerely

\_\_\_\_\_  
Signature of 1st/Sole Unitholder

\_\_\_\_\_  
Signature of 2nd Unitholder

\_\_\_\_\_  
Signature of 3rd Unitholder



### **Procedure for claiming unclaimed Redemption and Dividend amount**

The investors/unit holders can claim their unpaid amounts by filling the below given "Unclaimed Request Form". This request, (duly filled and signed) should be submitted at our nearest service center along with the supporting document(s):

- [Unclaimed Request Form](#)

Further, the investors need to follow below stated procedure, in case of any:

- i) Change in bank mandate; or
- ii) Change in address (for KYC Complied Folios/Investors, address change needs be carried with KRA)

**For any change/updation in existing Bank details or address, the supporting documents to update the changes are stated below:**

**i) Change in bank details:**

- Original cancelled cheque of the new bank account with the investor name mentioned on the cheque or
- Copy of the bank statement/pass book duly attested by the new Bank, evidencing the name and bank account details of the investor (The bank statement shall not be older than 3 months).

**ii) Change in address:**

**a) KYC Complied Folios/Investors:**

The investors shall be required to submit the below stated documents to the designated intermediaries of the KYC Registration Agency (KRA):

- [KYC modification form](#)
- Proof of new address (POA)
- Any other document the KRA may specify from time to time.

**b) KYC not Complied Folios/Investors:**

The investors shall be required to submit the below stated documents:

- Proof of new address
- Proof of Identity (POI): Only PAN card copy, if PAN is updated in the folio.  
In case where PAN is not updated, copy of PAN card or the other Proof of Investment as may be prescribed.

For further details, you may contact us on our customer care helpline at 1800 222 999 (BSNL/MTNL lines) or 1800 200 6666(non MTNL/BSNL lines) from 8 am to 8 pm, Monday to Saturday or email your queries to us at [enquiry@icicipruamc.com](mailto:enquiry@icicipruamc.com).