



Corporate Social Responsibility Policy

Version 3-April 2021

A. Introduction

Corporate Social Responsibility (CSR) is the commitment of companies to provide resources and support activities focused on enhancing economic and social development. It is the effort made by companies to improve the living conditions of the local area in which they operate and the society at large. The activities taken up as part of corporate social responsibility reflect the intent to create a positive impact on society without seeking any commensurate monetary benefits.

CSR has been a long-standing commitment of the ICICI Group (the Group) and forms an integral part of the Group's activities. ICICI Foundation for Inclusive Growth (ICICI Foundation) was established in 2008 with a view to significantly expand the ICICI Group's activities in the area of CSR. Over the last few years ICICI Foundation has developed significant projects in specific areas, and has built capabilities for direct project implementation as opposed to extending financial support to other organizations.

The Company's objective (either directly or through ICICI Foundation) is to pro-actively support meaningful socio-economic development in India and enable a larger number of people to participate in and benefit from India's economic progress. This is based on the belief that growth and development are effective only when they result in wider access to opportunities and benefit a broader section of society.

The Corporate Social Responsibility Policy (CSR Policy) of the Company sets out the framework guiding the Company's CSR activities. The Policy also sets out the rules that need to be adhered to while taking up and implementing CSR activities.

B. Scope

The Policy would pertain to all activities undertaken by the Company towards fulfilling its corporate social responsibility objectives. The Policy would also ensure compliance with section 135 of the Companies Act, 2013 read with Schedule VII, related rules and circulars (the Act).

As per section 135 of the Act, the CSR Activities shall not include the following namely:-

- i. activities undertaken in pursuance of normal course of business of the company;
- ii. any activity undertaken by the company outside India except for training of Indian sports personnel representing any State or Union territory at national level or India at international level;
- iii. contribution of any amount directly or indirectly to any political party under section 182 of the Act;
- iv. activities benefitting employees of the company as defined in clause (k) of section 2 of the Code on Wages, 2019 (29 of 2019);
- v. activities supported by the companies on sponsorship basis for deriving marketing benefits for its products or services;
- vi. activities carried out for fulfilment of any other statutory obligations under any law in force in India.

C. Governance structure

The Corporate Social Responsibility Committee (CSR Committee) is the governing body that will articulate the scope of CSR activities for the Company and ensure compliance with the CSR Policy. The CSR Committee would comprise three or more Directors including at least one

independent Director.

The CSR Committee shall:

- i. Formulate and recommend to the Board the CSR Policy and any amendments thereto;
- ii. Indicate to the Board on the activities to be undertaken by the Company as specified in the Act;
- iii. Ensure that the entity through which the Company intends to undertake CSR projects has registered itself with the Central Government by filing CSR-1 electronically with the registrar of companies.
- iv. Review and recommend the annual CSR plan to the Board;
- v. Monitor the CSR activities and compliance with the CSR policy from time to time;
- vi. Review the reports on impact assessment undertaken by the Company for ongoing projects under CSR;
- vii. Review the certification from the Chief Financial Officer with respect to utilization of funds as per the annual plan approved by the Board; and
- viii. Review and implement, if required, any other matter related to CSR initiatives.

The Committee shall meet at least once in every financial year.

The Board of Directors shall:

- i. Approve the CSR Policy and any amendments thereto based on the recommendations of the CSR Committee;
- ii. Approve the CSR activities and annual CSR plan based on the recommendations of the CSR Committee;
- iii. Review the CSR activities and satisfy itself that the funds so disbursed under CSR have been utilised for the purpose as specified in the Annual Plan; and
- iv. Review the certification from the Chief Financial Officer with respect to utilization of funds as per the annual plan approved by the Board.

D. Operating framework

- i. CSR activities will be undertaken in areas specified in the annual CSR plan approved by the CSR Committee and the same shall be classified into two categories i.e. ongoing projects and not ongoing projects;
 - a) Ongoing project means;

A multi-year project undertaken by a Company in fulfillment of its CSR obligation having timelines not exceeding three years excluding the financial year in which it was commenced, and shall include such project that was initially not approved as a multi-year

project but whose duration has been extended beyond one year by the board based on reasonable justification.

b) Other than Ongoing project means;

A project that is not an ongoing projects as defined above.

- ii. An annual CSR plan shall be presented to the CSR Committee and its recommendations shall be submitted to the Board of Directors of the Company for approval.
- iii. CSR activities may be undertaken by the Company directly, through ICICI Foundation or through any not-for-profit entity, which has been registered with the Central Government by filing form CSR-1 with the registrar of companies.
- iv. The Company shall contribute to the ICICI Foundation and such contributions by the Company to ICICI Foundation will form part of the Company's CSR contribution for the financial year.
- v. Activities undertaken by the Company may include projects classified as ongoing projects and other than ongoing projects being implemented directly by the Company as well as contributions to not-for-profit entities other than ICICI Foundation for CSR projects that the Company agrees to finance as part of CSR. Such entities & projects shall be supported after ascertaining the credibility of the agency and its track record in implementing CSR projects. The entity shall generally have a track record of three years in implementing such projects.
- vi. The responsibility for implementation of identified activities/projects shall be as per the organizational structure approved by the Managing Director & CEO.
- vii. The annual plan shall incorporate the following:
 - a) The prescribed outlay on CSR as per the Act and related rules as amended from time to time;
 - b) Key areas under which CSR activities proposed to be undertaken during the year, including analysis of their eligibility for classification as CSR under the Act and related rules as amended from time to time, their conformity with the CSR Policy and their implementation schedule;
 - c) Selection of projects and their classification into ongoing project and not ongoing project
 - d) Proposed outlay on each activity divided into outlay for each identified project along with schedule for implementing the project(s);
 - e) Activities to be undertaken by ICICI Foundation and the Company's contribution to ICICI Foundation;
 - f) Activities to be undertaken by the Company directly;
 - g) Activities to be undertaken by other entities and the Company's contribution to such entities; and

- h) Aggregate proposed outlay and reasons for shortfall, if any, compared to the prescribed outlay.
 - i) Details with respect to undertaking impact assessment depending on value of each project.
- viii. The authority to incur expenditure under the above plan shall be as per the approval given by the Board of Directors of the Company.
- ix. Funds would be disbursed either in tranches or as one-time payment. The terms, conditions and timing of disbursement would be conditional upon the nature and requirement of the CSR project or program.
- x. The Company shall obtain details of utilization for each project undertaken directly or through implementing agency during the financial year. Such details would be considered by the Chief Financial Officer for providing certification with respect to utilization of funds as per the annual plan approved by the Board.
- xi. In case of an ongoing project, any amount remaining unspent in a financial year would be transferred within a period of thirty days from the end of the financial year to the Unspent CSR Account and such amount will be spent within a period of three financial years towards the project. In the event the amount is not spent by the end of the third financial year, it will be transferred to a fund specified in Schedule VII of the Act within 30 days from the date of completion of the third financial year.
- xii. In case of other than on-going projects, any amount remaining unspent in a financial year would be transferred to a fund specified in Schedule VII of the Act within six months of the end of the financial year.
- xiii. Surplus arising out of CSR projects or programs or activities shall not form part of the business profit of the Company.
- xiv. Administrative expenses shall not exceed five percent of total CSR expenditure of the company for the financial year. For this purpose, Administrative expenses means the expenses incurred by the Company for 'general management and administration' of CSR functions in the Company but would not include the expenses directly incurred for the designing, implementation, monitoring, and evaluation of a particular Corporate Social Responsibility project or programme.
- xv. In case there is a conflict between the Policy and the Act, the latter shall prevail.

E. Monitoring

The CSR Committee shall ensure a transparent monitoring mechanism for CSR activities.

- i. The CSR Committee shall review the progress of CSR activities at least once a year.
- ii. An impact assessment shall be undertaken for project(s) undertaken either directly by the Company or through implementing agency having outlays of one crore rupees or more and project(s) which have been completed not less than one year before undertaking the impact assessment study. The impact assessment report shall be placed before the CSR

Committee.

- iii. The Company undertaking the impact assessment may book such expenditure towards Corporate Social Responsibility for that financial year, which shall not exceed five percent of the total CSR expenditure for that financial year or fifty lakh rupees, whichever is less.
- iv. The Chief Financial Officer shall be responsible for monitoring expense on CSR activities with respect to the plan and submission of the same to the CSR Committee and the Board. The Chief Financial Officer of the Company shall provide an annual confirmation to the Board certifying the utilisation of the Funds for the purpose approved by the Board along with necessary supporting.
- v. The Board of Directors shall monitor the implementation of the ongoing project with reference to the approved timelines and year-wise allocation and make modifications, if any, for smooth implementation of the ongoing project within the overall permissible time period;

F. Disclosure

The Company shall include in its annual report, commencing with the annual report for the year ending March 31, 2015, the following information on CSR:

- i. A description of contents of the CSR policy and composition of the CSR Committee;
- ii. A web-link where Composition of CSR Committee, CSR Policy and CSR projects approved by the board are disclosed on the website of the Company;
- iii. Average net profit for the preceding three financial years and prescribed CSR expenditure for the financial year;
- iv. Details of amount spent/unspent in the prescribed format;
- v. Details of Impact assessment carried out for CSR projects, if any.
- vi. Responsibility statement of the CSR Committee that the implementation and monitoring of the CSR Policy is in compliance with the CSR objectives and CSR Policy;
- vii. Surplus arising out of the CSR projects or programmes or activities of the previous financial years;
- viii. Amount required to be set off for the financial year, if any
- ix. In case of creation or acquisition of capital asset, the details relating to the asset so created or acquired through CSR spent in the financial year (asset-wise details);
- x. Reason(s) if the company has failed to spend two per cent of the average net profit as per section 135(5);
- xi. Such other matters as may be specified from time to time for inclusion in the annual report.

The above information shall also be displayed on the Company's website.

G. Corporate Social Responsibility Activities

The CSR Committee of the Company would consider and approve the projects or programs that the Company should undertake as CSR in India. The Company could also contribute to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief or which is permitted for contribution under CSR. Any project or program that is exclusively for the benefit of the Company's employees would not be considered as CSR.

In terms of Schedule VII of the Act, the Company's primary focus areas for CSR activities are:

i. Skill development and sustainable livelihood

Enabling India's youth to gain skills that can provide employment is key to realizing the potential of India's demographic dividend and driving inclusive growth. Improving employability of the youth from lower-income sections of society is hence an important focus area.

For this purpose, the Company may contribute to ICICI Foundation, which undertakes various projects including skill development, financial literacy, creating financial services entrepreneurs and other social causes.

ICICI Foundation, through its ICICI Academy for Skills or through any other mode, undertakes skill development. The ICICI Academy for Skills (ICICI Group Initiative) has been set up across the country to provide job-oriented skill training to youth and selected category of people. Several centres have been set up across the country. In this initiative, ICICI Foundation is also leveraging the skills and training capabilities of large corporates in developing training modules in their respective domains. ICICI Foundation is also liaising with corporates and businesses to get the trained youth employed, through a job portal.

As part of their skill development program, ICICI Foundation also has a program for training youth and other categories of people to become financial services entrepreneurs. Under this initiative ICICI Foundation shall provide training and skill building support to selected persons.

The Company shall also offer skills in financial literacy to the trained youth.

ii. Education

Education represents a critical area of action to realise India's growth potential as also makes it inclusive, by enabling children from all sections of society to have access to quality basic education that equips them for taking up higher education or job-oriented skill training. At the same time, India's institutions of higher learning also require investment in capacity building to support India's growing and evolving needs and become global centres of excellence.

The Company, either directly or through not-for-profit entities including ICICI Foundation, shall work with state governments and other not-for-profit organisations to improve the quality of education in government and municipal schools, which account for the vast majority of school-going children in the country.

iii. Financial Inclusion

The Company believes that to improve the overall economic condition of the low-income population and to empower them with means to overcome adversities or inequalities, access to financial services is an important factor. Increasing the participation of the rural population

as well as the urban poor and migrant workers in the economic mainstream and the formal financial system is imperative for India to leverage its growth potential.

The Company's initiatives in this area include using various channels like its distributor network, and leveraging technology to spread awareness about financial services.

iv. **Health care**

The healthcare challenge in India spans a number of dimensions, including access to affordable healthcare for the poor; awareness of health issues and available facilities/benefits among the less privileged segments of society and specific vulnerable sections of the population, and child malnutrition, which impairs the capacity of a child to lead a healthy and productive life. Addressing these challenges is essential to achieve the objective of inclusive growth.

The Company shall either directly or tie-up with ICICI Foundation to enhance the availability of affordable healthcare to low income households, improve health seeking behaviour among low- income and vulnerable groups through higher awareness and improve child nutrition. The Company will support initiatives to make available clean and safe drinking water and health care including preventive healthcare.

v. **Sanitation**

Assuring basic hygiene for one and all in India is a major task. Poor sanitation affects the health of the people of the country. Women are the most affected by lack of proper sanitation. Majority of the diseases arise due to lack of clean water and sanitation and due to improper solid and liquid waste management. The Company believes in promoting better human health and improved quality of life among people through improved sanitation measures.

The Company shall either directly or tie-up with ICICI Foundation to improve sanitation levels in various regions through the schools and/or through participation in 'Swachh Bharat Mission' or through any other program.

vi. **Natural Calamities and disasters**

The Company will continue to provide support to specific needs during calamities/ disasters/pandemics/epidemics, through financial as well as logistical support which would also include relief, rehabilitation and reconstruction activities.

vii. **Other Social and Environmental projects**

The Company may contribute to projects for environmental sustainability e.g. - tree plantation. The Company may also undertake or support projects which are related to including but not limited to providing education to the underprivileged children from 3-18 years of age, providing support for better learning abilities of young minds, providing nutrition to the kids.

The Company may contribute to projects/initiatives for old age homes or such other facilities for senior citizen.

The Company may undertake the aforesaid projects either directly or through an implementing agency.

viii. **Other areas**

In addition to the above, the Company shall consider and approve, as needed, support to other

activities falling within the purview of Schedule VII of the Companies Act, 2013 including any modifications thereof issued by the Ministry of Corporate Affairs from time to time through circulars/notifications/clarifications.

H. Employee Engagement and Capacity Building

i. Support employee engagement in CSR activities

The Company supports the involvement of its employees in CSR activities. The Company will encourage employees to participate in CSR activities of the Company and or ICICI Foundation.

ii. Capacity building for corporate social responsibility

ICICI Foundation will promote incubation of expertise for implementing corporate social responsibility initiatives. It will also work towards providing a platform for organisations engaged in social initiatives, and discussion and thought leadership on critical challenges to inclusive growth. The Company will support ICICI Foundation in its initiatives that promote individual and corporate philanthropy.

I. Policy review:

The Policy shall be reviewed once in two years, or earlier if required.